

IACC MEETING MINUTES
Second Floor Training Room 2 West & East
1001 I Street, Sacramento
August 20, 2002

Attendees:

Gina Goff, DBW
Kevin Atkinson, DBW
Janna Shackeroff, CCC
Derek Lee, CCC
Barbara Todd, CDFA
Jessie Smith, SWRCB
Margie Read, SWRCB
Al Wanger, CCC
Betty Sanchez, CalTrans
Diane Edwards, SWRCB
Gary Fregien, DPR
Lori Webber, R5
Bill Winchester, R1
Jarma Bennett, SWRCB
Tom Filler, SWRCB
Bill Fabre, C DPR

Jack Gregg, CCC
Claudia Moore, CIWMB
Syed M. Ali, SWRCB
Clay Brandow, CDF
Lisa Bennett, SFBCDC
Ruby Papp, SFBCDC
Leah Walker, DHS
Dale Hopkins, R2
Dana Stokes, CIWMB
Bill Ryan, DTSC

Telephone Attendees:

Cy Oggins, SLC
Mark Beyler, Coastal Conservancy
Nadim Zeywar, R7
Amanda Byrne, R3

Morning Session:

After introductions and agenda review, an overview of the June Kickoff Meeting for 5-Year Planning was discussed. The calendar for plan development was also reviewed, and the fact that the process appears to be running according to schedule was noted.

It was also noted that the development of the first 5-year plan was conducted quite differently than this second 5-Year Plan, and the differences are deliberate. The rationale for the new approach is to accomplish the following:

- Create a NPS Program Plan for California that signifies a higher degree of multi-agency input
- Facilitate a process whereby coordination of program activities could be approached and possibly implemented. This would ensure a higher degree of efficiency and possible cost-savings for water quality protection efforts in the State.

The collaborative approach requires initial steps that include 1) Information collection; 2) Information sharing, 3) Information analysis, 4) Re-configuration of activities where collaboration is possible, and 5) Re-collection of information to develop one Statewide Program Plan.

Because the approach is quite different than the previous 5-year planning effort, some IACC members expressed a sense of uncertainty about certain aspects of the process. These included the following:

- Understanding the different approach; Coordination vs. simple activity listing
- Understanding the distinction between development of subgroup activities vs. individual agency 5-yr plans.
- Uncertainty regarding participation in individual subgroup meetings
- Uncertainty about developing appropriate objectives
- The correct process for modifying or adding Management Measures, as in recycling of agribusiness waste oil

Some of the uncertainty was anticipated, and in order to help clarify the process, a list of 5-Year Plan draft definitions was distributed. These definitions were discussed, as well as the draft Objectives for the Agriculture subgroup and for the Abandoned Mines activities.

Some issues were clarified at the meeting as follows:

- It is critical that all participating Agencies continue the process of describing their individual Agency activities that relate to water quality. This piece is no different than the previous 5-year plan development process.
- It is equally important that Agency members work with their Department Heads, Directors, or other, in order to develop a concrete understanding of their agency activities that are going to take place (or are likely to take place) over the course of the next five years.
- It was explained that the subgroup process is meant to identify common NPS objectives in each NPS category. These objectives and activities will eventually be described in the statewide 5-yr plan. However, each agency is still responsible for developing an individual 5-yr plan describing activities that the agency is undertaking, which may captured in the collaborative subgroup process.
- There will be a process for looking at essential development (or modification) of new Management Measures, and these can be pursued through the individual Subgroup (Category) meetings.

Afternoon Session

During the afternoon session there was a discussion of the Performance Measures that will need to be included in the 5-Year Plan. These performance measures will be developed such that they approach a consistently global assessment of water quality improvements in each Category in California. Examples of the Performance Measures that were developed by CalEPA for their Water Quality Indicators was distributed to the group. However, it is too early in the process to consider NPS Program Plan

Performance Measures. This will take place following compilation of the first draft of the individual Agency activities into a draft 5-Year Plan.

A presentation of the draft database, which will be distributed to agencies for 5-Year Planning, was conducted. The database screens were displayed for the group for comments and suggestions. There were some good recommendations, and these will be taken back to the database development team for modifications. It is anticipated that the final database for use in draft plan development will be distributed during the beginning weeks of September.

It is also anticipated that a companion “how-to” handout will be produced for agencies to use for the data entry process. It is also intended that the SWRCB/CCC will hold a special session demonstrating exactly how to populate the database with real examples. Some agencies may be more familiar with ACCESS program that is being used for this database, and others may not. Therefore, this training workshop will most likely be a meeting that is separate from the general IACC meeting, which should be used for broader-scope coordination efforts.

CCC and SWRCB staff will be available to provide assistance on an individual basis in developing the 5-yr plans, should that be necessary.

There were several questions regarding the storage and distribution of the database. At this time, the SWRCB is planning to distribute the database either using CDs, or via E-mail. They will be sent to **one** representative from each participating agency. This individual will be responsible to either populate the database with his/her 5-yr plan or further distribute it among in-house experts for filling in the information. Only one CD from each agency should be submitted back to SWRCB/CCC. The first drafts will be compiled and sent back to the agencies in January 2003 to give them a chance to search others’ activities for opportunities of collaboration. Once the plans are finalized, some of the fields will be protected while those pertaining to activity status will not. The CDs will be redistributed periodically to the agencies to update activity status.

There were also concerns regarding whether or not the database would work on Mac or be stored in a Zip disk. People were encouraged to inform the SWRCB and CCC of potential technical difficulties in using the database.

Action Items

- SWRCB/CCC will send out a list of coordinators with their contact information along with tentative lists of participants.
- SWRCB/CCC will re-send the correct versions of the subgroups’ draft objectives.
- AGENCIES should continue to work with their Agency Management to more solidly identify the activities that will be included in the 5-Year Plan.

- AGENCIES should contact the Coordinator(s) for the specific Category(ies) that they wish to be included in.
- AGENCIES should contact the Coordinator(s) for specific Category(ies) that they feel will require MM additions or modifications.
- CATEGORY COORDINATORS will send out proposed dates for both the overall subgroup meetings, and/or develop the best mechanism for their communication process.
- The next general IACC meeting will be held on October 15, 2002.
- SWRCB will rework the 5-Year Plan definitions (glossary), refine the draft database, and develop a 'how-to' process for using the ACCESS database.
- Bill Ryan of DTSC will provide additional comments on the proposed 5-yr plan database.

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